



## Vallis First School (160)

### Risk Management - Assessment Report

**Risk Area:**

COVID-19

**Assessment Framework:**

September 2020 COVID-19: Teaching Staff And Visitors

**Work Area or Activity:**

Teaching staff and visitors to school

**Competent Person**

Jacky Ankerman

**Groups Affected:**

Parents, children and staff

**Notes:**

This is a review of an assessment carried out on 04/09/2020  
This is a review of an assessment carried out on 14/09/2020

<b>Assessed on:</b>	29/10/2020	<b>Risk Rating:</b>	Below 9 - Low Risk
<b>To be Reviewed on:</b>	19/02/2021		9 to 14 - Medium Risk 15 or above - High Risk

<b>What are the Hazards?</b>	<b>What is already being done?</b>	<b>Is this considered satisfactory?</b>	<b>Risk Findings</b>
Do you ensure there is enough staff to manage the number of young people that are using the school?	As per our September plan, staff have been assigned to Bubbles and any 1:1 Support Staff have also been included in these numbers.	Yes	Severity: 3 Likelihood: 2 <b>Risk Rating: 6</b>
Do you ensure that you conduct a full induction programme for any new, temporary or agency staff? You must provide any Supply or temporary staff with a full induction, including information on risks to their employees and the precautions applying to them. You must also provide new/temporary or agency workers with information and appropriate instruction on risks to their health and safety and the health and safety of those they are working with.	We have a few new members of Teaching and Support staff who have now had a socially distanced induction. We do not use supply or agency staff. Any teaching absences will be filled by members of our own staff who have a part time contract.	Yes	Severity: 3 Likelihood: 2 <b>Risk Rating: 6</b>
Are any visitors to the school, including supply staff and peripatetic teachers, understand the school's arrangements for minimising risk?	The school aims to keep footfall down to an absolute minimum and will try to keep visitations minimal. Our peripatetic teacher has now come back to our school site and is aware of Somerset Music's risk assessments and our own risk assessments.	Yes	Severity: 3 Likelihood: 2 <b>Risk Rating: 6</b>
Are the number of supply teachers and temporary staff working in schools kept to a minimum and/or are consistent?	The school will not be using the services of external supply staff unless in very exceptional circumstances - ie multiple teachers away from school due to self-isolation or Covid.	Yes	Severity: 3 Likelihood: 2 <b>Risk Rating: 6</b>
If using volunteers in the classroom, have they been included in the school induction processes and support the same groups each time?	The school will not be using the services of volunteers for the foreseeable future.	Yes	Severity: 3 Likelihood: 2 <b>Risk Rating: 6</b>
Has the child protection policy been revised to reflect the return of more pupils? For further details, see <a href="https://www.gov.uk/government/publications/covid-19-safeguarding-in-schools-colleges-and-other-providers/coronavirus-covid-19-safeguarding-in-schools-colleges-and-other-providers">https://www.gov.uk/government/publications/covid-19-safeguarding-in-schools-colleges-and-other-providers/coronavirus-covid-19-safeguarding-in-schools-colleges-and-other-providers</a>	Our child protection and safeguarding policy has been reviewed by the Headteacher and does not require changing in the light of COVID-19. The policy is a robust document which applies to all situations and circumstances before, during and after the pandemic. We have introduced CPOMS as our method of reporting and	Yes	Severity: 3 Likelihood: 2 <b>Risk Rating: 6</b>

<p>Information sharing CP issues and all staff have had CP update training.</p>	<p>Contractors on site will be kept to a minimum and any essential work will try to be arranged to take place after the pupils have left the site or during school holidays. Records will be kept of all visitors and contractors that are allowed on site.</p>	<p>Yes</p>	<p>Severity: 3 Likelihood: 2 Risk Rating: 6</p>
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Jacky Ankerman

Signed *J. Ankerman*

Dated *29/10/20*

Co-ordinator

Signed *N. Wilson*

Dated *2/11/20*

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