



Newsletter November 2018

We are 1 year old!

We are delighted to announce that Vallis Out of School Club is 1 year Old this week! Thank you all for your support and friendship over the past year! We will be celebrating our first year on Tuesday the 6th of November (and throughout the following week) with lots of party games, art and craft and musical mayhem!



Changes in staff

Anna Mcleod will be leaving us on Friday 26th of October, we are so sorry to see Anna go, she has been a fantastic member of the team and we hope you will join us in wishing her the best of luck in her future endeavours. Anna's replacement will be Kylie Connel, who will be shadowing Vin and Josh for the next couple of weeks, do pop in and say "Hi" to Kylie and introduce yourselves!



Afterschool Club routine

3 p.m. children are collected from class by school staff and delivered to Out of School Club.
3pm-3:10 pm- Member of Out of School Club staff signs children in on tablet / register.
Once registered for the day the following steps take place...

1. Children hang coats up on pegs.
2. Bags and book-bags to be put away on or under yellow table.
3. Children are to wash hands and sit down ready for snack.
4. Snack time!!! - a chance to catch up on what children have been up to that day and an opportunity for children to help plan the days play activities.

NB: Children who do not wish to have snack will be provided with table top activities and games to play while the rest of the group eat snack.

3:20 pm onwards free-play and child directed play time!

Please Note: We are primarily an outdoor play based provision please make sure your child comes to school with suitable clothing e.g. hats / coats / gloves.





Childs Play Clubs UK



Club rules

We have a lot of new children joining us this year, in order to help everyone settle in and feel welcome, safe and secure at Vallis Out of School Club, here is a reminder of the club rules.

Be kind - Listen, look after each other, let others join in.

Do as you are asked - ...remember, its OK to ask why and to say no!

Be true to yourself - (but be kind!)...it's OK to feel happy, sad, excited or grumpy, it's always OK to be you! If you need a quiet place to yourself, or someone to play with, tell a playworker.

Behaviour policy

All children are expected to adhere to club rules. in order to help children get the most from the session the following steps are applied to help them take part in the club in a positive way.

1. Children are given a “chance to change”, where a playworker will highlight behaviour and help children identify what would be a more positive way to join in.
2. Children are given their “first warning” explaining that they've already been given a “chance to change” and if they continue to behave in a negative way that is unacceptable, they will have to come away from play activity (temporarily) to discuss what will work for them and everyone else.
3. Children will be temporarily removed from a play activity to have a chat with a playworker to negotiate ways of playing together that meet everybody's needs.

If a child receives 3 “warning” during a session, parents will be informed and this will be recorded in the incident book. Incidents of violence will not be tolerated at any Child's Play Clubs UK Ltd settings. If a child is repeatedly unable to adhere to the club rules, or is aggressive /violent at Out of School Club, staff will work with the child and parents to find resolution. However, if staff or children are placed in positions of danger due to a child's behaviour, or, if parents need to be contacted 3 times during a 3 month period, the child's place will be suspended pending a meeting with parents and club manager will also seek guidance from the school. We are an **inclusive setting** and appreciate that some children need support or regular reminders on what is expected of them, we ensure that all staff remain consistent in meeting the needs of *all* children at the setting, if your child requires additional support to attend the club, please contact Vin at our head office to discuss this further.

Contact numbers

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